

Computer Programs

Recommended for ages 15 and above.

- You must register for all courses with the exception of Tech Time.
- All programs are held at the Central Library unless otherwise noted.
- For information or to register, please call 905-688-6103, ext 211.
- Sessions may be cancelled if courses are not filled.
- Handouts for the free classes are \$2.00

BEGINNER'S COMPUTER COURSES

Computer Basics

Learn about basic computer components, including mouse and keyboarding skills, and learn to manage/organize files and folders using Windows 10. No experience necessary. Register for one of the dates below.

- Wednesday, July 11 • 6:30 - 8:30 pm
- Friday, July 13, August 10 • 10:00 am - 12 noon
- Friday, July 6, August 3, 31 • 2:00 - 4:00 pm
- Free

Internet 1

Learn to surf the Internet using web addresses and search engines. Pre-requisite: basic knowledge of computers. Register for one of the dates below.

- Wednesday, July 18 • 6:30 - 8:00 pm
- Friday, July 20, August 17 • 10:00 - 11:30 am
- Friday, July 13, August 10 • 2:00 - 3:30 pm
- Free

Internet 2

Improve your Internet searching skills using subject directories and advanced search options in Google. Pre-requisite: *Internet 1* or basic knowledge of computers and the Internet. Register for one of the dates below.

- Wednesday, August 1 • 6:30 - 8:00 pm
- Friday, July 27, August 24 • 10:00 - 11:30 am
- Friday, July 20, August 17 • 2:00 - 3:30 pm

Internet 3

Focus your searches to find great websites. Learn how to access the Library's collection of free databases and subscription-based websites. Pre-requisite: *Internet 2* or basic knowledge of computers and the Internet. Register for one of the dates below.

- Wednesday, August 8 • 6:30 - 8:00 pm
- Friday, July 6, August 3, August 31 • 10:00 - 11:30 am
- Friday, July 27, August 24 • 2:00 - 3:30 pm
- Free

DIGITAL COLLECTIONS

Digital Collections Clinic

Not sure how to download library e-books, audiobooks, music or magazines to your laptop, e-reader or tablet? Staff will provide one-on-one assistance to help you set up your device and access our wide variety of electronic collections, including **Overdrive, Freegal, RBDigital, Hoopla and more.** Please bring your tablet or laptop and e-reader and a valid **St. Catharines Library card.** Register for one of the dates below.

Central Library

- Wednesday, July 4 • 2:00 - 4:00 pm

Dr. Huq Family Branch

- Thursday, August 16 • 10:00 am - 12 noon

Merritt Branch

- Friday, July 20 • 2:00 - 4:00 pm
- Free

Downloadable Magazines 101

Learn how to download free digital magazines to your computer, tablet, and/or smartphone from **RBdigital**. **Participants must have a valid St. Catharines Library card and email address and may bring a mobile device to the program.** Pre-registration is required.

- Tuesday, August 21 • 2:00 - 3:00 pm
- Free

JOB SKILLS TRAINING

Job and Career Searching Online

Use national and local websites to find public and private job postings. Discover new career possibilities by using the Internet and our Career Cruising database. Pre-registration is required.

- Tuesday, August 28 • 2:00 -3:30 pm • Free

Microsoft Word Basics

Learn how to create stylish letters, professional looking reports and other useful documents in **Microsoft Word 2010**. Basic knowledge of computers required. Pre-registration is required.

- Tuesday, July 10 • 2:00 – 3:30 pm
- Fee: \$5.00 + HST

Microsoft Word – Advanced

Explore the more advanced features of **Microsoft Word 2010** to take your documents to the next level. Topics include working with templates, creating tables and columns, and using mail merge. Pre-requisite: Experience with Microsoft Word or *Microsoft Word Basics*. Pre-registration is required.

- Tuesday, July 17 • 2:00 – 3:30 pm
- Fee: \$5.00 + HST

Microsoft Excel Basics

Learn the basics of creating professional spreadsheets with **Microsoft Excel 2010**. Prerequisite: Experience with Microsoft Word or *Microsoft Word Basics*. Pre-registration is required.

- Tuesday, July 31 • 2:00 – 4:00 pm
- Fee: \$10.00 + HST

Microsoft Excel Advanced

Learn about advanced formatting options in **Microsoft Excel 2010** and how to sort, filter and graph the information on a spreadsheet. Prerequisite: Experience with Microsoft Excel or *Microsoft Excel Basics*. Pre-registration is required.

- Tuesday, August 7 • 2:00 – 4:00 pm
- Fee: \$10.00 + HST

SOCIAL NETWORKING

Facebook 1

Explore the world of social networking with Facebook. Create a profile, update your status and connect with friends. Basic knowledge of computers and the Internet are required. Pre-registration is required.

- Thursday, August 16 • 2:00 – 3:30 pm
- Fee: \$5.00 + HST

Facebook 2

Enhance your Facebook experience by experimenting with popular Facebook features. Learn how to upload pictures, connect with organizations, and master private messaging and chat. Pre-requisite: *Facebook 1* or limited Facebook experience. Pre-registration is required.

- Thursday, August 23 • 2:00 – 3:30 pm
- Fee: \$5.00 + HST

Twitter Basics

Instantly connect with friends, celebrities, experts and organizations with Twitter. Create a profile, learn to “tweet”, send private messages, and manage your followers. Basic knowledge of computers and the Internet are required. Register for one of the dates below.

- Wednesday, July 4 • 6:30 – 8:00 pm
- Thursday, August 30 • 2:00 – 3:30 pm
- Fee: \$5.00 + HST

Shopping Online

You can save time, gas and money by shopping online but it's also important to gain an understanding of how to shop smart, shop safe and pay securely. Pre-requisite: *Internet 1* or some experience using an Internet browser. Pre-registration is required.

- Thursday, August 2 • 2:00 – 3:00 pm • Free

3D Printing Basics

Learn all about 3D Printing. Discover how to obtain and upload 3D files online, prepare a file for printing and see one of our 3D printers in action. Recommended for ages 15 and above.

Registration is required and limited to 8 participants. Register for one of the dates below.

- Wednesday, August 15 • 6:30 – 8:00 pm
- Thursday, July 12 • 2:00 – 3:30 pm
- Free

The option of printing your own object will include a minimal Fee.

3D Printing Design

Did you know that 3D printing technology has been used to solve many real-world problems? 3D printing has amplified and democratized the innovation process in Engineering, Science, Design, and other fields. Tasks like creating a prototype of an idea, quickly making simple parts to aid lab studies, or customizing parts to individual purposes are simpler and more cost effective than ever before. Come out to see examples of parts that have been printed on a variety of 3D printers, see how a 3D CAD model is made, and hear from Professional Engineer Nathan Scott about the power of 3D printing! Pre-registration is required.

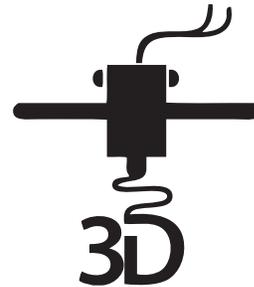
- Wednesday, August 22 • 6:30 – 8:00 pm • Free

The option of printing your own object will include a minimal Fee.

Tech Time

Join us for a free, drop-in session where adults can receive one-on-one help with basic computer software issues, the Internet, gadgets and much more. Drop in at one of the following times.

- Central Library • Saturday, July 28
• 10:00-12:00 noon • Free
- Dr. Huq Family Branch • Saturday, July 14
• 9:30-11:30 am • Free
- Merritt Branch • Saturday, August 25
• 9:30-11:30 am • Free



3D Public Printing

Want to design your own jewellery or make a case for your smartphone? 3D printing is now available to the public. Bring in your 3D design file (.stl, .obj or .thing) on a USB drive and staff will print it for you.

Cost of printing is \$5.00+HST for all prints up to and including 30 grams of filament, plus an additional \$0.15 for each additional gram. Printing will be done according to the Library's 3D Printing Policy.

If you are interested in learning more about 3D printing, please register for one of our 3D Printing Basics classes.

For further information,
please call 905-688-6103, Ext. 211.